

**Chester & N Wales CTC Caer a Gogledd Cymru**  
**Minutes of the Committee meeting 3<sup>rd</sup> October 2019 (7.30pm) @ Deeside Leisure Centre**

**Present**

Terry Davies, Mike Cross, Colin Bell, Lowri Evans, Paul Mills, Dave Matthews, John Violet, Sue Booth, Allan Samuel, Tracy Johnson (& Martin Johnson)

**Apologies:** Brian Joyce, Janet Jones, Ifor Jones, Simon Tiplady & Doreen Lindsey.

**1. Minutes from 29<sup>th</sup> August 2019**

Agreed nem con

**2. Matters arising**

All to be covered under agenda items

**3. Secretary's Report** (circulated)

Some typos to be corrected on Secretary's report.

**3.1 80<sup>th</sup> Anniversary event** It was agreed that it went well. There had been many touching comments from past members who attended.

**3.2. Club Kit** – members enquired when the kit was due to arrive.

**Action:** Secretary to check when the kit is expected with John Ferguson

**3.3. Reports of events** The Momma Audax Rides report was circulated and discussed. The rides were successful on the whole; unfortunately, 3 riders came off – accident reports had been submitted to Audax UK with a copy sent to Cycling UK. It is hoped all the riders make a swift recovery. Dave Matthews confirmed that he would not be organising the rides in 2020 – Brandon Edgely had agreed to take them over (having helped with the events in recent years).

Dave Matthews also confirmed that he would not be running the Eureka Audax events again – the café is still for sale and it can be difficult to secure sufficient parking areas. There was also the issue of several entrants expecting treating the events as sportives rather than Audax events.

Hill Climb/ Freewheel – low turnout partly due to a poor weather forecast, fortunately it stayed dry for the event. All who came enjoyed the day (possibly with the exception of the time spent going up the hill!)

All volunteers were thanked for their work

**3.4 Website** Simon Tiplady had had a constructive meeting with Glennys & John Hammond. It was agreed unanimously that Simon should take over as webmaster.

**Action;** Secretary to contact Simon, Glennys & John to inform of the committee decision. Once the site had been handed over Secretary to inform the Committee – note from that point the webmaster to be contacted using the [web@ctcchesterandnwales.org.uk](mailto:web@ctcchesterandnwales.org.uk) address.

**3.5a** Work still ongoing with Cycling UK head office with regard to enquiries relating to possible inclusive cycling groups in Chester area and in N Wales.

**3.7 Secretary's Annual Return** pack had been received from Cycling UK National Office. Informal groups to be contacted to check ride leaders and collect statistics.

**3.8 Docs from Cycling UK** – Member group AGM briefing notes were circulated prior to the meeting together with an infographic summarising the 2018/2019 year.

**3.9 Annual Report for AGM** People were thanked for the information they had already sent for the annual report; there was a reminder that info was still needed to complete the report.

**4. Treasurer's Report** (circulated)

a. The draft figures for the financial year were presented to the meeting. The unexpectedly large loss for club kit was queried – the expenditure on kit had been checked and it was thought that the purchase of kit over two financial years might explain the loss but needed looking into. *(Note it later transpired some cheques had not cleared at the time of the report).*

b. Proposed internet banking for the Club Account. The treasure had been in contact with Cycling UK head office with regard to moving the current account online. This was to enable expenses payments to be made more quickly as it was difficult to ensure enough cash in the petty cash account (limited to £300) and it would be easier to access the statements and balance. The treasurer anticipated there would be £1000 to £1500 in the account. The response from Head office accountant agreeing to the change had been circulated; it was suggested that 3 members (treasurer, chairman & secretary) would be able to view the account although possibly only the treasure actually make payments. It was agreed in principle, with the proviso that it should be reviewed no later than the May meeting 2020.

**Action:** Treasurer to arrange NatWest online account after the AGM when officers for 2019/20 would be elected.

c. The treasure had received the annual return pack for 2018-2019. It was very likely that the account would be audited again this year. There was a question relating to the use of the subscription allocation from National Office; it was used for the expenses of running the Club; room hire for meetings, travel expenses etc

d. It was suggested that for transparency the £749.35 that was paid into the Club Account in memory of Charlie Evans, should be include in the accounts with an explanation (The family wanted donations & collections at the funeral to go to 'something cycling related'; and was paid into then out of the C&NW CTC)

e. Auditing of the accounts. Action treasure to check and finalise the accounts then contact the Club Auditor.

## 5. Link (circulated)

The report was circulated – once again there had been good feedback from the last edition. Thanks to Janet Jones the editor for all of her hard work. It was noted that the deadline for the next edition was 22<sup>nd</sup> November.

The subscription increase was discussed. It was agreed that a subscription rate of £12.60 for 3 copies should be suggested to the AGM (the amount is divisible by 3 making it easier if someone wants just one copy).

## 6. Events

The draft events list was discussed and as far as possible dates agreed.

**Action:** Secretary to circulate the events list to event organisers for checking

Many events had been discussed under the Secretary's report. There was a good advert for the October Audax rides in Arrivé.

Bob Clift rides 2020 were discussed. Tracy Johnson had kindly agreed to organise them again.

It was suggested that C&NW CTC members should be contacted before sending out wider publicity to let them know when entries would open as the 100 & 50 had filled up very quickly in 2019; this could be done by the Club website, emails to groups and the Club face book page.

It was agreed that 100 was the maximum number that venues could cope with for the 100mile event. The route & risk assessment for the 100 was discussed with the possibility finding an alternative crossing of the dual carriageway.

It was noted that there had been issues with sending out group emails to entrants using webhost; possibly a solution could be found for 2020.

## 7. Right to Ride

a. A question was raised as to whether the letter to the Cheshire police had been sent, and if there had been a response.

**Action:** Mike Cross to check if he had sent the letter

b. **Local Cycling and walking infrastructure plan – Cheshire West Council.** Five priority routes have now been agreed.

**Action:** John Violet to discuss with Dave Matthews & Sue Booth

Peter Williams has sent information to Paul Mills regarding the Hooton/ Ellesmere port area.

Meetings are scheduled for next week when there will be opportunities to walk the route with consultants (the route details will be sent to those involved before the route checking meeting.

Costings will be drawn up following the site meetings. ‘Dutch standards’ (giving the cycle route priority at junctions) are being proposed for the new routes.

In the Chester area there are about 9 routes which have been highlighted.

c. **A540** the proposed analysis of speeds on the stretch of road towards West Kirby from the Two Mills junction is now being carried out.

d. New transport strategy manager at Cheshire West; they are happy to have some ‘quick fix’ suggestions e.g. dropped kerbs that can be implemented at the end of a financial year. All future road schemes will be submitted to the Active Travel Forum

e. Pothole reporting. This was discussed as it appeared that there was a better response by reporting through the Cycling UK online system than by reporting directly to some councils.

## 8. Nomination of Officers

Post	Nominee	Proposer	Seconder
<b>President</b>	Mike Cross	Dave Matthews	Terry Davies
<b>Vice President*</b>	Glennys Hammond	Lowri Evans	Dave Matthews
<b>Secretary</b>	Lowri Evans	Dave Matthews	Terry Davies
<b>Treasurer</b>	Colin Bell	Sue Booth	Terry Davies
<b>Registration Officer</b> (membership records)	Terry Davies	Lowri Evans	Paul Mills
<b>Welfare Officer</b>	Julia Rogers	Lowri Evans	Paul Mills
<b>Publicity Officer</b>			
<b>Rights Officer</b>	John Violet	Dave Matthews	Colin bell
<b>CTC Cymru Rep</b>	Lowri Evans	Terry Davies	Sue Booth
<b>Invited members</b> (also reps from Two Mills and all informal groups)			

### Non-committee posts\*

**Link Editor\*** Janet Jones  
**Webmaster\*** Simon Tiplady

Mike Cross, Glennys Hammond & Lowri Evans who were members of the 2018/2019 Awards Committee have indicated their willingness to continue in office.

**Club Archivist** Arthur Miller has indicated that he is willing to continue in the role

**Honorary Auditor** Terry Nicholas

## 9. AOB

**9.1** Dave Matthews gave details of his new email address.

**9.2** Secretary to contact CTC Cymru regarding possible dates for their AGM

**Meeting finished at 9.20pm**

**Date of the next meeting** provisionally agreed as 28<sup>th</sup> November 2019