

Chester & N Wales CTC Caer a Gogledd Cymru
Minutes of the Committee meeting 28th November 2019 (7.30pm) @ Deeside Leisure Centre

Present

Terry Davies, Mike Cross, Colin Bell, Lowri Evans, Paul Mills, Dave Matthews, Sue Booth, Allan Samuel.

Apologies: John Violet, Tracy Johnson, Janet Jones, Ifor Jones, Simon Tiplady & Doreen Lindsey.

1. Election of Chair

Dave Matthews proposed by Mike Cross, seconded by Colin Bell, elected nem con.

2. Minutes from 3rd October 2019

Agreed nem con

3. Matters arising

7.a. Mike Cross has written his own letter with regard to close passes and sent it to the Chief Constable of Cheshire and the Police Commissioner. He included reference to an incident in which he was injured as a result of a close pass which was reported to the police on the 23rd May 2018.

Other points to be covered under agenda items.

4. Secretary's Report (circulated)

Report had been circulated prior to the meeting, the following points were discussed and some additional information added.

4.1 AGM it was raised that some found it hard to hear some of the speakers. Noted that next year must ask speakers to speak up.

4.2. Secretary's Annual Return. Almost complete, just a few loose ends to tidy up. Secretary hoped to send it in by 2nd December. Members thanked for their contributions.

4.3 Safe Guarding Questionnaire. A questionnaire had been sent out by Cycling UK to Secretaries and Welfare Officers; it had been completed and returned by the Secretary.

4.4 Thank you notes. "Thank you for going the extra mile" cards had been sent to several C&NW CTC volunteers for the work they had done during the anniversary year. There were still a few more to be sent out.

5. Treasurer's Report (circulated)

5.1. The Club accounts have been selected for audit again this year.

5.2. Proposed Internet Banking for the Club Account. Following discussions with NatWest Bank it appeared that if the Club moved to online banking both the Reserve & Current account would be online (which was not what had been intended originally). It was also discovered that any officers who had access to the NatWest account would have to register for online banking (this would change their private accounts to online banking). It was suggested that the possibility of setting up an internet account with another bank (possibly Barclay's or Lloyds should be researched) so that only the current account was online.

Action: Treasurer to contact banks and set up the online current account if feasible.

5.3. Update on Club Kit order. An update from John Ferguson had been circulated prior to the meeting. An order will be going in after 4th December for replacement kit and for extra items ordered; the company is producing kit of a pattern more similar to the previous cut. Some refunds are due to those whose kit didn't fit, and Impsport will be giving a refund for the kit that has had to be held as stock. John Ferguson has been keeping a spread sheet to ensure transparency of the purchase & refunds; the treasurer, chairman & secretary have been sent a copy at various times.

Action: John Ferguson & Treasure to meet to go through all transactions for the order.

It was agreed that the delayed short sleeve shirt order should go ahead in the spring once the winter kit order had been sorted. The same level of subsidy as previously (£4 -£5 per item) to be given.

5.4 Charity Donations. Levels of donation and charities were agreed at the AGM; there was also money from the raffle and donations for food at the AGM.

Action: Treasurer to send the money to the Cyclists' Defence Fund and Sustrans and note the contribution to the Link from the raffle.

5.5 Chairman's Meet New Year's Day. Dave Matthews had been to check arrangements at the Bull at Shocklach; the pub had changed hands again. A deposit had been asked for (initially £400, but now reduced to £50). After discussion it was agreed that the Dave Matthews would pay the deposit (which would be set against the 1st 5 meals) and 4 people would pay Dave Matthews rather than the pub. If the event had to be cancelled (e.g. due to bad weather then C&NW CTC would reimburse the deposit).

6. AGM Minutes (circulated)

The draft minutes of the AGM were agreed nem con ready for the 2020 AGM.

7. Link (circulated)

The report was circulated, it was noted that the next edition would be coming out soon.

Following the agreement at the AGM to raise the subscription to £12.60 for 3 copies the new rate needs to be put on the website & the flyer updated.

Action; Link editor & others to look into updating the flyer. Information to be sent to the webmaster.

The suggestion of reinstating the Informal Groups reports to Link was discussed; text or photos, max of half a page per groups was suggested.

Action: Secretary to contact group reps and liaise with Link editor.

8. Publicity

The Publicity Officer had been able to access the Facebook statistics; there was a 60:40 male female split, and 553 members (approx. $\frac{1}{4}$ to $\frac{1}{3}$ of the Cycling UK members in the area) although there may be some double posts affecting the figures.

Publicity for events was discussed, particularly the Bob Clift Cheshire Cycleways to ensure members got a good chance of entering.

Action: Publicity, Secretary & event organiser to liaise in the New Year.

There was some discussion of Twitter & Instagram; it became apparent that with one notable exception those at the meeting had little / no experience of these.

It was noted that the C&NW CTC section on the Cycling UK site could do with a tidy up.

Action: Publicity Officer & Secretary to liaise.

9. Right to Ride

9.a Apologies and an email with notes had been received from John Violet; he was working through a 155-page document in preparation for the important Local Cycling and Walking Infrastructure Plan (LCaWIP) the next day. The plan will soon be out for public consultation; John Violet suggest waiting for the final version and then writing a synopsis for circulation to members circulate; he would suggest some of the more important points where member support would be needed as well as encouraging members to make their own comments.

9.b Close pass letter to Cheshire Police – please see matters arising.

9.c Consideration had been given to writing to hauliers about the need for lorry side protection to prevent cyclists being caught underneath, but after checking over the last few weeks it became apparent that the large companies had already taken action & installed protection.

9.d The R2R officer had confirmed that he would be writing an article for the Link on the importance of feeding back information on road alterations etc to R2R reps and give some contacts.

9.e The issue of the suitability cycle parking at TfW Rail stations has come to light this week; space proposed between stands is too narrow. Campaigners are getting more information and raising the issue with the company.

It is noted that those at the meeting expressed thanks for the work being undertaken by the R2R reps, John Violet in particular. It was felt that things were moving forward in a positive direction.

10. Registration Officer's Report

Information is being received regarding new members & whose membership has lapsed during the last 2 months. Some of those who have allowed their membership to lapse have been contacted and reminder to renew. A welcome letter is being sent linked to an email between the 1st and 3^d of the month using the Cycling UK online system.

11. CTC Cymru

11.1 The AGM will be held in Cardiff on 25th January. Detail to be posted on the Cycling UK website.

11.2 Enquiries are progressing with regard to a venue for the Welsh Festival 23rd to 28th July 2020

11.3 A fulltime post as Cycling Officer for Wales has been advertised by Cycling UK

12. Events

12.a 1st January Chairman's Meet was discussed. Cost £10 per head for hot pot/ vegetarian option.

Action: Organiser to visit pub again prior to the event & send details for publicity one agreed.

12.b Bob Clift Memorial Rides. An alteration to the route has been suggested by the organiser to use a new cycle tunnel near Knutsford to avoid the crossing to the dual carriageway.

Action: Dave Matthews to check out the route amendment

It was noted that in the past the events had been opened for entries just prior to the Spring 50. This should be considered – suggested to review at the February meeting.

12.c Corwen Audax Organisers 2020 would be the last year for Vicky to organise the events. A request for a new organiser had been placed in the Link.

Action: Dave Matthews to progress the search for a new organiser & Paul Mills to publicise the request on Facebook once he had the full information

12.d E-bike trophy for Vets 100 David Collinson had generously offered to supply a trophy for the oldest rider completing the Vets 100 on an e-bike. The event organiser had been contacted to check that the practicalities would be manageable. There was discussion; although there had only been one rider on an e-bike in 2019 it was felt that the numbers were likely to increase in future years.

Action: Secretary to contact David Collinson to thank him and accept the offer of a trophy.

13. Website

Simon Tiplady had taken over the website from John & Glennys Hammond. He has been updating information as requests are coming in & is looking at bringing the branding of the website in-line with the Club kit.

The historical background to the paying of an honorarium to the webmaster was outlined.

Action: Treasurer to meet with webmaster to discuss honorarium and submit proposal to the next meeting.

14. Welfare

No incident to report.

15. Dates of next meetings

Discussed & agreed:

Thursday 27th February 2020
Thursday 4th June 2020
Thursday 3rd September 2020
Thursday 1st October 2020
AGM – Sunday 1st November
Provisionally Thursday 26th November 2020

16. AOB

16.a Due to technical difficulties with the placing of a plaque on a boulder at the Wales/England border it has been decided that the memorial to Charlie Evans will be in the form of heritage fruit trees planted along the Greenway. A plaque will be erected dedicating the project as “Charlie’s Orchard”

16.b The Wednesday riders had submitted a request for funding the production of a Group Riding leaflet to circulate to their members. A draft had been circulated prior to the meeting. There was considerable interest & discussion; some suggestions for improvement had been made prior to the meeting.

- Several members agreed to look at and comment on the draft
- There were worries about liability and it was agreed that the final copy must go to Cycling UK before being printed & distributed
- With these provisos it was agreed to fund the requested 150 copies (it was suggested that there should also be a quote from the printer who supply the Link)

Action: Committee members to look at the leaflet and send suggestions to Paul Mills (Wednesday Riders Rep) for collating.

16.c Standardisation of Event Certificates. Mike Cross expressed concern about some of the event certificates and offered to produce a report for the next meeting.

16.d Ride Leader Training. This was discussed as there had been some interest in having training.

Action: Secretary to contact Informal Groups to find the level of interest

16.e C&NW CTC expenses forms.

Action: Secretary to circulate a blank form to C&NW CTC Committee members and event organisers so that they can claim expenses for mileage etc.

Meeting finished at 9.50pm

Date of the next meeting Thursday 27th February 2020