

**Chester & N Wales CTC Caer a Gogledd Cymru**  
**Minutes of the Committee meeting 4<sup>th</sup> October 2018 (7.30pm) @ Deeside Leisure Centre**

**Present**

Terry Davies, Mike Cross, Colin Bell, Lowri Evans, Dave Matthews, Janet Jones, Graham Hines & Peter Williams,

**Apologies:** Ifor Jones, Doreen Lindsey, Julia Rogers, Sue Booth, Brian Joyce & Brian Lowe.

(Brian Lowe was standing down as Wednesday Riders rep and as Graham Hines had been elected as the new rep he attended the meeting)

**1. Minutes from 6<sup>th</sup> September 2018**

Proposed Colin Bell, seconded Terry Davies. Agreed nem con

**2. Matters arising**

2.2 Mike Cross had not heard any more from James Scott since the phone call in August regarding hosting the 2019 Big Bike Celebration in 2019

**3. Secretary's Report** (circulated)

The report was read.

Cycling UK had been contacted regarding taking part in the trail of the new information system – only an out of office response had been received.

The Secretary thanked those who had sent in a report for the Secretary's Annual Report to the AGM and requested that the remaining reports could be sent in soon so that the document could be drawn up.

Although the update from Cycling UK said the Annual Return pack would be sent out by 1<sup>st</sup> October it had not yet arrived.

**4. Treasurer's Report** (circulated)

a. The Treasurer confirmed that the final figure in the report of a loss of £485.04 was correct. He had been checking the allocation of income from events with Sue Booth and Laurie Mason, but there was still some discrepancy between the figures. It was suggested that there should be a separate bank account for the Vet's 100 to simplify allocating the income from Entry Central. After considerable discussion it was decided that if the Treasurer could have a monthly report showing the Entry Central income the payments could be allocated accurately during the year.

It was also noted that some of the coding documents sent out were for the wrong year.

**Action:** Figures to be rechecked and corrected figures to be sent out to the committee.

b. It was confirmed that £59 collected as donations at the 2017 AGM had been sent to the Cyclists' Defence Fund.

c. Cycling UK national office have requested photographs of the Club assets (trophies etc). **Action:** Treasure and Secretary to find & submit the relevant photographs.

d. Treasurer was assuming that the Club would once again have a full audit from National Office.

Arrangements were being made with the local auditor for the accounts to be audited prior to the AGM

e. The forms for the Treasurer's Annual return had been received.

**5. The Link** (circulated)

135 copies of the Link produced per edition. The costs of the Link were outlined in the report and discussed. Most of the recent copies had 36 pages plus cover which resulted in increased costs. After considerable discussion several actions were agreed:

- a. Note the costs of the 6 extra Link copies that are sent to other organisations as a separate cost.
- b. Check that the 6 extra copies are valued by the recipients e.g. National Cycle Museum to see if they should still be sent.
- c. Allocate some of the Link Legacy fund to cover the amount of this year's loss.
- d. Inform this year's AGM that the Treasurer will be looking to increase the subscription cost from 2019 as the legacy funding would soon be used up.
- e. Try to get the Link to break even. It was recognised that at times there would be a need to subsidise it.
- f. Remain with the same printers as there was a good working relationship and they provide a great service.

The Link editor suggested that she could do with help from another volunteer to maintain the list of subscribers and collect and post out the copy.

**Action:** members to be approached to help out with Link admin

The need to comply with GDPR with regard to photos was discussed – the GDPR poster had been displayed at recent events and individuals had completed additional forms at the Hill Climb.

## 6. Events

### 2018

- a. Event reports for the **President's Ride & Lunch, and the Hill Climb & Freewheel** were included in the Secretary's report. The event organisers volunteers were thanked for the successful events.
- b. **Corwen Audax events.** Vicky Payne appeared to have all of the arrangements in hand; the events had been advertised in Arrivé (the Audax magazine and in the Link)

### 2019

- a. **Bob Clift Cheshire Cycleways Rides.** Sue Booth had decided that she would no longer be organising the events. Thanks were noted for the way she had organised the events over the last 3 years. The need for a new organiser (or team) was discussed.

**Action:** Dave Matthews to ask several of the Watson's Wanderers Riders if they would be willing to take it on (there are several recently retired members). Other groups also to see if they have someone who might take over the event.

Sue Booth to be asked if any of her team would be willing to take over/ share the organisation of the event.

- b. **Treasure Hunt.** As the Welsh Festival was likely to be in N Wales there wouldn't be a CTC Cymru Treasure Hunt. It was reported that there was a possibility that Liz and Peter Conway might organise another event.
- c. **Vets 100.** 2019 will be Triennial Veterans 100 year. It was noted that 71 riders took part in the 2016 event. Following the event in 2013 the matter of having the Chief Executive's signature on the certificates was raised with National Office.

**Action:** Secretary to contact Cycling UK about certificates and general organisation.

There was discussion about the issue of rear mudguards; there was some concern that removing the rule would attract riders who just wanted to race around.

**Action:** Dave Matthews to contact Laurie Mason to discuss whether the entry form should be amended to suggest that 'rear mud guards should be fitted if the weather is wet as a courtesy to other riders' or similar.

There was a lot of discussion on the issue of electric bikes. Concerns were raised that riders might run out of battery in the later stages of the event which could give problems with fetching people with a sag wagon. There was a suggestion that a disclaimer could be used to say people would not

be rescued if they simply ran out of battery, however it was felt that riders may not read the disclaimer and that as riders were in led groups the leaders would not be happy just leaving people. Electric bikes are currently allowed on Audax events however if riders are not going to complete the ride they should inform the organiser and riders then have to get themselves home.

## 7. Right to Ride (circulated)

Peter Williams as thanked for his report. He confirmed that he would be standing down from the committee but would still be involved in campaigning. He was thanked for his work over many years. Peter was hopeful that things would improve in Cheshire West and Chester. All were asked to look for someone who might be prepared to stand for the committee.

## 8. Nominations

Post	Nominee	Proposer	Seconder
<b>President</b>	Mike Cross	Dave Matthews	Terry Davies
<b>Vice President*</b>	Glennys Hammond	Lowri Evans	Colin Bell
<b>Secretary</b>	Lowri Evans	Dave Matthews	Mike Cross
<b>Treasurer</b>	Colin Bell	Mike Cross	Janet Jones
<b>Registration Officer</b> (membership records)	Terry Davies	Colin Bell	Lowri Evans
<b>Welfare Officer</b>	Julia Rogers	Lowri Evans	Dave Matthews
<b>Publicity Officer</b>	Graham Hines	Terry Davies	Janet Jones
<b>Rights Officer</b>			
<b>CTC Cymru Rep</b>	Lowri Evans	Terry Davies	Dave Matthews
<b>Invited members</b> (also reps from Two Mills and all informal groups)			

Janet Jones confirmed that she was willing to continue as **Link Editor** but requested assistance with the admin.

**Awards Committee** Mike Cross, Glennys Hammond & Lowri Evans were nominated and seconded.

**Webmaster & Web Editor** John & Glennys Hammond were nominated and seconded

**Club Archivist** Arthur Miller was nominated and seconded

**Honorary Auditor** Terry Nicholas was nominated and seconded.

**Action:** Secretary to contact John & Glennys Hammond, Arthur Miller and Julia Roberts to confirm they are willing to continue in their roles. Colin Bell to contact Terry Nicholas to confirm that he will be willing to stand again.

## 9. AGM

AGM confirmed as being in Neuadd Eleanor Llanfair DC.

Work had started on the Secretary's Annual Report to the AGM the secretary was waiting for quite a number of reports to complete the various sections. Arthur Miller had agreed to arrange the photocopying of documents.

Food would be provided as in previous years – beans on toast, cakes etc. Janet Jones volunteered to help in the kitchen, Terry Davies volunteered to produce some puddings and Lowri Evans volunteered to make some cakes.

**Actions:** Secretary & Treasurer to complete their paper work and send for copying  
Secretary to send details to Glennys Hammond to publicise the AGM on the website

Secretary to contact committee and others to organise for catering etc.

**10. Welfare**

No issues reported.

**11. AOB**

Club shirts & jackets. John Ferguson reported that 12 long sleeved shirts and 11 light training jackets had been ordered so far. The system with forms and cheques was proving easier to manage than the system allowing bank to bank payments.

Meeting ended at 9.30pm

**Date of the next meeting** to be decided after AGM - December 2018