

Chester & N Wales CTC Caer a Gogledd Cymru
Minutes of the committee meeting 3rd September 2015 @ Deeside Leisure Centre starting at
7.30pm

Present

Mike Cross, Lowri Evans, Colin Bell, David Matthews, Brian Lowe, Martin Brooks & Alan Oldfield.

Apologies: Ifor Jones, Doreen Lindsey, Janet Gregory, Gwenda Owen, Brian Joyce, Vicky Payne, Julia Rogers, Peter Williams, John Ferguson, Sue Booth & Welna Bowden.

1. Minutes from May 2015

12a Spelling correction for winged wheel

Proposed by Mike Cross, Seconded by Dave Matthews. Agreed nem con.

2. Matters arising

12. a It was confirmed that Reg Waud has received his expenses for the restoration of the winged wheel.

5. £200 has been received from Two Mills CTC towards the website costs.

3. Secretary's Report (circulated)

The report was accepted

- a. Ride Leader Training. A total of 14 people attended the 2 Ride Leader courses. Thanks to Brian Lowe who organised the courses. The feedback from those who attended was good; even experienced ride leaders benefited. As yet there was no further information to report from CTC regarding future courses. The anomaly of Affiliate Members was raised – they are unable to lead rides for member groups.
- b. The Secretary has now spoken to Matt Mallinder – a date for a meeting was arranged but it was then cancelled by CTC. During the conversation points were raised with regard to the running of the Tourist Competition and the Triennial Veterans 100 (including keeping the Veterans 100 for Veterans over 50 not opening the event to all ages)
- c. Member Conference. It was hoped that a member of the C&NW CTC committee would attend. It was agreed that expenses would be paid. None of the people at the meeting were able to give a commitment to attend (most had other engagements)
Action Secretary to send the information to the Committee again to try to get a volunteer to attend.
- d. Tour of Britain Stand. Details were given of setting up time (before 9am) with the stand running from 10am to 4pm. The loan of an event shelter from the Lions had been arranged.

4. Treasurer's Report (circulated)

The report was accepted and the figures discussed:

- Takings from several of the events were down this financial year, partly due to lower entries, partly due to more expenses incurred. The cost of event entry fees was discussed. It was expected that the income for 14/15 would be lower than for previous years (an exception was made for the 75th anniversary year celebrations).
- £200 had been received from Two Mills CTC towards website costs. It was requested that it is shown on the accounts rather than under the 'Spring 50' events heading.
- It was pointed out that the production costs for two editions of the Link were to be paid from the subscriptions collected.

a. Charity Donation

An updated version of a report 'Proposal for management of C&NW CTC excess funds' which contained updated figures was presented by Brian Lowe with regard to C&NW CTC making charitable donations. Since the initial sub-committee report on the topic the annual amount raised by C&NW CTC had fallen. In addition to this Brian Lowe handed out an alternative table of options with varying minimum reserve figures.

There was considerable discussion on the topic and points raised included;

- It is CTC money- should some go back to National Office? Why have they not requested money from groups in the light of recent redundancies?
- If a web editor was employed at a commercial rate the 'surplus' could decrease very rapidly
- The club could decide to subsidise the Link
- There is uncertainty about future income and expenditure
- Whether there should be a long term commitment to donation by a specific formula

After considering the current state of the C&NW CTC finances it was agreed that a motion should be produced from the Committee for the AGM suggesting a donation of £320 to cycling charities to be allocated in the budget.

There were discussions relating to local charities and national charities e.g. CTC & the Cyclists Defence Fund.

b. Financial Procedures

After arranging the ride leader training courses Brian Lowe suggested there should be a more formal procedure for authorising expenditure. It was agreed that the amalgamation of accounts for the Link and the Chain had made it difficult to calculate the amount spent on each & the income received.

It was clarified that the following people are authorised to sign cheques; Mike Cross, David Matthews, Lowri Evans, Colin Bell and Sue Booth (2 signatures are required for each cheque).

It was agreed that there should be some form of budgetary forecasting and Mike Cross proposed that consideration should be given to producing guidelines on expenditure commitment and budgetary control; possibly by formation of a subcommittee.

5. The Link

Several documents were circulated. There was considerable discussion on a range of issues.

- There is only a £10 saving on the print run by going to black & white copies instead of colour. Agreed to stay with colour
- A5 or A4 (which allows larger font). It was agreed to let the editor do as he sees fit. It was agreed by the Committee that any short fall for the change to A4 would be covered by the Club.
- Hand delivery – it was agreed that in the past this was unreliable so would not be revived.
- Advertising – currently 2 advertisers. Increasing the number of advertisers will increase the time required to get copy & the money. It has always depended on the editor being willing to get the advertising. It was agreed that there could be more adverts.
- Electronic format was discussed. The point was raised that newspapers & magazines charge for electronic editions even though there is no printing cost.

Martin Brooks stated it was important that the Link had a professional image. There were currently 150 subscribers and the way to make the Link viable was to increase circulation. More support was needed from the members in submitting material as well as in purchasing the Link. He agreed to continue editing the Link, but warned that he may be moving abroad in 2 or 3 years time.

6. National Councillors Report

7. Publicity Officer's Report.

8. Right to Ride Report (*circulated*)

The report was accepted and thanks were expressed to Peter for his continuing work

9. CTC Cymru Report (*circulated*)

The report was accepted

10. Events

2015 Events.

- Bob Clift Memorial Cheshire Cycleways. Alan Oldfield was thanked for his reports and for running the event. Alan said that he wouldn't be running the event in 2016 but he had prepared a folder of information and would help with the transfer to a new organiser. The amount of expenses incurred in running the event was discussed and the committee stated that they didn't want event organisers to be out of pocket for organising events.
- Veterans 100 – report circulated. Thanks were expressed to Laurie Mason and his team for the event.
- July 18th Corwen Audax events. Report circulated David Matthews was thanked for his report & organising the events (which this year had reasonable weather)
- President's Ride 27th September. 14 or 15 entries so far. John Pegum will be guest of honour (founder member of C&NW CTC in 1939). Mike Cross may not be at the start of the event as he may be picking up John Pegum. As David Ackerley wasn't able to attend the presentation of the Volunteer of the Year Award in London, the trophy will be presented at the President's Lunch; the President's trophy will also be presented.
- The arrangements for the C&NW CTC hill Climb & Freewheel competitions are in hand.

2016 Events

The updated calendar was circulated; some dates were still to be confirmed.

11. Website Report (*circulated*)

Thanks were noted for Glennys Hammond for the report to John & Glennys for all of their work on the website. **Action** Groups to check their pages & notify Glennys if updates are required.

12. AOB

- Winged Wheel** – the subcommittee has been working hard to find a new location to display the wheel (one of only about 12 left in the UK). The Cycle Museum in Llandrindod Wells has declined the offer. It was suggested that Alf Jones cycles may be willing to display the wheel in their cafe with some other cycling artefacts on a temporary basis.
Action Lowri Evans to contact Alf Jones Cycles
- Brand Refresh** it would appear that CTC looking again at its image and branding; some surveys are being sent out by email to a sample of members
- Officers for 2015/2016.** Thanks were expressed to Vicky Payne who will be standing down from the committee after the AGM, and to David Ackerley who will be standing down from the Awards Committee. Glennys Hammond has agreed to be nominated for the Awards Committee from November.
- 3 members of C&NW CTC** have been checking the Welsh material used by CTC NO for the new open access campaign in Wales. Thanks in particular to Ifor Jones & Gareth Williams
- Annual returns forms are expected from NO soon

Meeting ended at 9.25pm

Date of the next meeting Thursday 8th October 2015