

**CHESTER and NORTH WALES CTC
CTC Caer a Gogledd Cymru**

Minutes of the Annual General Meeting

The meeting was held at Pulford Village Hall, Pulford at 12.30 on Sunday 3rd November 2019.

Attendance: 38 members signed in for the meeting.

1. Convening the meeting

The Secretary convened the meeting and welcomed people to the meeting.

2. Election of Chair

David Matthews was elected to chair the meeting. Proposed by Glennys Hammond, seconded by Paul Mills all in agreement.

3. Apologies

Apologies were received from: Ifor Jones, Janet Jones, Colin Bell, Vicky Payne, Graham Payne, Brian MacDonald, Doreen Lindsey, David Collinson, Simon Tiplady, Julia Rogers, Brian Joyce and Sylvia Joyce.

Several of the Club members who had passed away during the year were mentioned; David Ackerley, Noel Blundell, Ron Davies, Charlie Evans, Tony Wilkinson & Barry Seago. Also Mrs Iris Mills who had donated the President's Trophy to the Club.

There was a short silence in memory of these riders and others who had died during the year.

On a positive note Dave Matthews displayed the Certificate of Achievement that was presented to C&NW CTC at the 80th Anniversary event by Paul Tuohy.

4. 2018 AGM Minutes

The minutes of the 2018 AGM were available prior to and at the meeting.

Acceptance was proposed by Mike Cross, seconded by Terry Davies. Agreed nem con.

5. Annual Report

The written report was available to all at the meeting and had been posted on line prior to the event; the Secretary briefly outlined the contents of the report. It was explained that the report was drawn together from the written contributions of many members & they were thanked for their input.

More detail was given by members relating to Right to Ride, particularly in N Wales; examples of where reps were working included A55 junctions 15& 16, road & cyclepath proposals in Queensferry and NCR5 at Llanfairfechan. It was noted that Richard Brunstrom attended the Welsh Assembly Active Travel Group in Cardiff; there was a good representation from Cycling UK with about 8 active, vocal & positive members attending meetings. It was noted that the term Right to Ride Representative was to be replaced and that Cycling UK was working to improve support for campaigning volunteers.

All C&NW CTC volunteers were thanked for their work during the year. Particular thanks were given to Glennys & John Hammond who would be standing down after over 10 years as web editor & webmaster.

The Secretary was thanked for producing the report and for her work

The report was accepted; proposed Dave Matthews, agreed nem con.

6. Treasurer's Report

The treasurer had given his apologies to the meeting.

- a. **Treasurer's Report and Accounts** were available to all at the meeting and had been circulated prior to the meeting. John Ferguson gave an update on the money collect in memory of Charlie Evans; following discussions with his widow & Sustrans it has been agreed that it will be used to fund a new border marker for the Millennium Greenway.
- b. **Club kit.** There had been difficulties with the last Club Kit order of 19 items as the cut & size had changed greatly with the new kit designer employed by the manufacturer. There have been lots of kit swops, (and spare kit for sale at the AGM). The manufacturer has agreed that the unsuitable/spare items will only be charged for at half price (which will be used to cover cost of travel to change items, and subsidise future kit). There is a need to re-order some winter jackets, training jackets and gilets however sizing issues need to be agreed with the manufacturer. It was hoped that this could be resolved by the end of November. People were already enquiring about summer shirts. It was agreed that bulk orders with a subsidy of approximately £4-£5 per item should continued.

John Ferguson was thanked for his work and persistence in sorting kit issues.

- c. **Donations.** It was agreed that donations should be made once again to the Cyclist's Defence Fund and Sustrans. There was discussion over the amount so votes were taken on 3 different rates:

- £200 per charity votes 1
- £250 per charity votes 23
- £300 per charity votes 3

Therefore £250 was carried.

- d. **Link.** Following last year's meeting it was suggested that the subscription should be increase to £12.60 for 3 copies (to cover cost of printing, postage, envelopes etc). It was explained that producing 3 copies of the Link cost at least £12.63 depending on the number of pages and postage rate. There was however some advertising revenue to set against the cost. (Last year it had been agreed that the cost of the free copies sent out should be borne as general club costs).

Following discussions, the following rates and proposals were voted on:

Amount	Proposer	Seconder	Votes
£10.00	John Ferguson	Andy Blomfield	9
£12.60	C&NW CTC Committee		17
£15.00	Roy Splisbury	Terry Davies	2

Therefore it was agreed that the subscription should increase to £12.60

Paul Mills proposed that the Treasurers Report should be accepted, seconded by Mike Cross, carried nem con.

7. National Trustee Report

Janet Atherton was congratulated on her recent re-election as Cycling UK Trustee and thanked for the work she had done in her current term of office.

The meeting was informed that Paul Tuohy was very impressed with the Club's 80th Anniversary event, particularly with the atmosphere which reminded him of the support he had enjoyed at cycling clubs in his younger days. It was noted that the C&NW CTC anniversary featured in the Cycling UK infographic of the year, and in the annual letter to AGMs.

It was reported that membership numbers were gradually increasing, and the proportion of women joining was rising. There were also a large number of active volunteers and Cycling UK had been working to improve volunteer recognition. Members were reminded to consider supporting petitions and campaigns to ensure that Cycling UK had an effective voice.

(see appendix for full copy of Cycling UK letter to AGMS)

Thanks were given for the report.

A question was raised relating to wrist bands to increase awareness of the Club. It was noted that Cycling UK wrist bands are already available. It was then suggested that to raise funds for

the Cycling Defence Fund, raise awareness & help with the issue of emergency contact details an ID wrist band could be produce with the charity's logo.

Action: Trustee to take the proposal forward to Cycling UK

8. Election of Officers and Committee Members

The Chairman gave formal thanks to all of the members of the Committee, event organisers and volunteers. An opportunity was given for additional nominations from the floor.

A nomination was received for **Publicity officer**; Paul Mills, nominated Glennys Hammond, seconded Chris Smith elected nem con.

It was proposed that the list of Officers drawn up by the Committee at their last meeting should be accepted en-block; passed nem con – see table below:

**Non-Committee Posts*

Post	Nominee	Proposer	Seconder
President	Mike Cross	Dave Matthews	Terry Davies
Vice President*	Glennys Hammond	Lowri Evans	Dave Matthews
Secretary	Lowri Evans	Dave Matthews	Terry Davies
Treasurer	Colin Bell	Sue Booth	Terry Davies
Registration Officer (membership records)	Terry Davies	Lowri Evans	Paul Mills
Welfare Officer	Julia Rogers	Lowri Evans	Paul Mills
Rights Officer	John Violet	Dave Matthews	Colin bell
CTC Cymru Rep	Lowri Evans	Terry Davies	Sue Booth
Invited members (also reps from Two Mills and all informal groups)			

8a. Non- committee Posts

Webmaster – Simon Tiplady

Link editor - Janet Jones

Archivist - Arthur Miller

Agreed nem con

8b. Election of the Awards Committee

Mike Cross, Glennys Hammond & Lowri Evans agreed to continue. The members eligible for the committee were listed, Sue Booth was nominated by Cheryl Barrie, seconded by Janet Gregory. It was agreed to increase the number on the committee to 4; one abstention, all others for.

8c. Election of Honorary Auditor*

The current auditor Terry Nicholas agreed to continue. Elected nem con.

9. A.O.B

a. Offer of E-bike trophy for the Vets 100

The meeting was informed that David Collinson had kindly made an offer of donating a trophy for the oldest rider completing the Vets 100 on an e-bike. This was discussed and several points were raised including; there was only one e-bike rider this year, (it is expected the number will rise rapidly as their popularity increases), the etiquette of e-bike riders & non-e-bike riders maintaining suitable pace on the flat & on hills, the benefits of e-bikes to allow riders to continue cycling with groups and tackle hillier terrain, grouping of riders for events. It was noted there had been a large increase in the number of riders in the member group owning e-bikes.

Action: Secretary to contact Vets 100 organiser to check that winner could be identified.

Item to be added to the agenda of the next C&NW CTC committee meeting to decide.

b. Campaigning

Several members are very active as Right to Ride officers across the N Wales, the Wirral and the Chester area; John Violet, Roy Spilsbury, Richard Keating, John Mather, Richard Brunstrom and Peter Williams.

To allow them to have the greatest effect it was requested that members give them information about proposed schemes as quickly as possible; early intervention can have a greater impact on ensuring plans are cycle/active travel friendly.

c. Certificate Presentation

Mike Cross presented certificates to those who had been unable to attend the 80th Anniversary: John Ferguson for the Photo competition, Ron Hughes for completing a section of the Holyhead/ Wirral ride.

Members were thanked for attending the meeting

The meeting ended at 2pm

(Donations for refreshments raised £33.60 for the Cyclist Defence Fund. The raffle of 6 bottles of wine kindly donated by an anonymous donor, raised £45 to be split between The Link and the Cyclists' Defence Fund)

Appendix 1

Dear Member Group Secretary

Member Group AGMs: Briefing Note October 2019

As we leave another fantastic summer of cycling behind us and move into the autumn months, I'd like to thank you and your wonderful volunteers for all your hard work over the past year enabling more people to cycle.

We now have almost 9,000 registered Cycling UK volunteers, an increase of over 800 since last year. Together, we have again, with your help, achieved so much for cycling.

Some of the highlights have been:

- Put on [Tri-Vets](#) 100km and 100-mile rides at 15 locations around the UK, attended by approximately 500 participants, including three generations of one family.
- Co-ordinated the 11 events in the [Challenge Ride Series](#) of longer distance rides, including the [Diss Cyclathon](#) for the first time, which attracted around 1,000 participants; 4,000 cyclists in total took part in a Challenge Ride.
- Our amazing groups and volunteers put on hundreds of [other rides, events and activities](#) for all ages and abilities throughout the country.
- Our Volunteering Team sent out four editions of [Velocheer](#), our newsletter for and about volunteers, to over 4,000 email addresses, with an open rate of nearly 50%.
- We continue to feature stories, articles and case studies about our volunteers and their activities in our mainstream communications channels as well, including profiles of all the volunteers and voluntary groups who were finalists in our [Volunteer Awards 2019](#).
- This year, we implemented '[Going the Extra Mile](#)', a new reward and recognition programme of thank you cards, certificates and awards for our volunteers and awarded Certificates of Appreciation to voluntary groups and individuals to mark some outstanding contributions to cycling.

- We highlighted the contributions of our volunteers by [celebrating national Volunteers' Week](#) in June and #youmadeithappen in October.
- At [our Volunteer Celebration](#) in London, also in June, we showcased some of the tremendous work done by our volunteers, which was attended by about 100 award finalists and guests.
- We are continuing to develop the IT resources in our [Volunteer Hub](#). We are trialling the new [Volunteer Engagement Tool](#) with some of them and hope to roll this out more widely after Christmas 2019, enabling groups and individuals to recruit, manage and retain volunteers.
- We are pleased that many of our Member Groups are now using the [Group Management Tool](#) to communicate with members by sending out welcome emails and newsletters, as well as keep track of their volunteers and members in a way that is GDPR compliant. It is hoped to develop these tools further in 2020.
- Our Training Department has delivered training courses in road and off-road ride leading and first aid to around 1200 individuals.
- We now have 58 active Community Cycle Clubs in 10 English regions, with 196 volunteers delivering activities to nearly 600 individuals.
- In West Yorkshire, [Cycle for Health](#) has delivered 16 courses to around 150 participants since April 2019.
- In Scotland, [a second Bothy](#) opened at Ardrishaig, encouraging many more people to cycle in mid-Argyll.
- We've also launched the Edinburgh Handcycling Experience, supporting those with lower limb and other impairments to enjoy the thrill of cycling.
- Over 100 women took part in our three Belles Big Rides.

Of course, we've also been busy co-ordinating all the other activities and events that make up our cycling calendar:

- More than 150 women led by Angelica Bell rode to the Houses of Parliament to launch the [Women's Festival of Cycling](#) in July.
- We named our third [100 Women in Cycling](#) list, celebrating inspiring women who are encouraging others to experience the joy of cycling.
- Hundreds of events throughout [Bike Week](#) in June encouraged around a quarter of a million more people to cycle.

- The [Cycle Friendly Employer](#) accreditation scheme continues to grow and has been delivered to seven businesses nationally, with more being accredited each month.
- 150 groups took part in the [Big Bike Revival in England](#) this year, with over 1,000 events registered.
- In Scotland, so far this year, 85 community groups in Scotland have taken part in the Big Bike Revival, running 280 events across 28 of their 32 local authorities and attended by an estimated 20,000 people.

Our national campaigning goes from strength to strength:

- We launched a new 800-mile route, the [Great North Trail](#), to great interest from the cycling world and the mainstream media.
- Our [Dutch Reach VR film](#) has been viewed 14,000 times so far and 11,500 people responded to our campaign to demand more Government funding for cycling.
- Our Dutch Reach and #toocloseforcomfort campaigns were winners of the [BikeBiz Cycle Advocacy Award 2019](#).
- We launched the [Be Nice. Say Hi campaign](#) with the British Horse Society to encourage cyclists to slow down for horses.
- Nearly 9,000 potholes have been reported through [FillThatHole](#).
- In April, as a result of our [Trails for Wales](#) campaign, proposals were announced which will open up many more opportunities for exploring the outdoors – around 12,000 emails were sent that supported the move.
- We partnered with Uber Eats to produce [a series of guides](#) on road positioning and cycle maintenance in both written and video form.
- In Scotland, we have campaigned on many issues from 20mph speed limits to more funding for cycling.

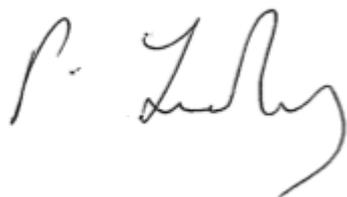
But not only that, [our website views](#) have gone up nearly 13% to over four and a half million and membership of Cycling UK has gone up by an incredible **2,000** new members over the summer to reach **68,000** in just the first year of our new strategy.

A personal highlight for me was taking part in SW London CTC's Tri-Vets event in June, equalled by [Chester and N. Wales Caer a Gogledd Cymru's 80th anniversary](#) President's ride and lunch in early September - it was an emotional occasion as I recalled the impact joining a cycling club had on me as a young man and paid tribute to all the volunteers who have enabled so many people to experience the joys of cycling for themselves.

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Thank you once again for 'Going the Extra Mile' for cycling.
We look forward to another great Cycling UK year in 2019-2020.

Kind regards

A handwritten signature in black ink, appearing to read 'P. Tuohy', written in a cursive style.

Paul Tuohy
Chief Executive
Cycling UK