

CHESTER and NORTH WALES CTC
CTC Caer a Gogledd Cymru

Minutes of the Annual General Meeting

The meeting was held at Neuadd Eleanor, Llanfair DC at 12 noon on Sunday 4th November 2018.

Attendance: 31 members signed in for the meeting.

1. Convening the meeting

The Secretary convened the meeting and welcomed people to the meeting.

2. Election of Chair

David Matthews was elected to chair the meeting. Proposed by Mike Cross, seconded by Terry Davies all in agreement.

3. Apologies

Apologies were received from: Ifor Jones, Mark Jones, Graham Payne, David Ackerley, Mike Roberts, Sue Booth, Dave Hill, Ken Brown, Chris Lamb, Mike Wilkinson, Andy Polakowski, Graham Hill, Janet Atherton, Dave Statham, Glynn Jones & Phil Gallagher.

Mike Cross told the meeting that David Ackerley was currently in hospital in a coma. Mike Cross had sent a message of support to the family.

Action: It was agreed that a letter of support should be sent from the AGM

It was noted that three former Wednesday Riders had passed away since the previous AGM.

Mike Knox who sadly passed away from of Motor Neurone Disease, Adrienne Devey a former Social Secretary for the Wednesday Riders, and Barry Davies who had served the Club for many years as Rights Officer. Their obituaries were published in the Link.

There was a short silence in memory of these riders and others who had died during the year.

4. 2017 AGM Minutes

The minutes of the 2017 AGM were available prior to and at the meeting.

Alan Oldfield who had tabled a motion regarding new club kit said how pleased he was that the kit had been produced and was proving so popular with members. Glennys Hammond and John Ferguson were thanked for their work on the design & sales.

Acceptance was proposed by Paul Mills, seconded by Glennys Hammond. Agreed nem con.

5. Annual Report

The written report was available to all at the meeting and had been posted on line prior to the event; the Secretary briefly outlined the contents of the report. It was explained that the report was drawn together from the written contributions of many members & they were thanked for their input.

The Secretary went through the main items of the report and also read out a message from National Office asking if C&NW CTC or Stevenage Cycling UK would like to take on running the Tourist Competition.

All C&NW CTC volunteers were thanked for their work during the year. Particular thanks were given to Welna Bowden who would be standing down after 9 years as CTC Councillor & Cycling UK Trustee.

The Secretary was thanked for producing the report and for her work

The report was accepted; proposed Roy Spilsbury, Seconded Mike Cross, agreed nem con.

6. Treasurer's Report

a. **Treasurer's Report and Accounts** were available to all at the meeting.

The treasurer went through the report.

There was a loss of £420 which was due to the Committee following the wishes expressed at the previous AGM to spend some of the Club's money rather than hold it in the bank. It was noted

that 2 cheques written in the previous year still hadn't been cashed (both had been in relation to event costs)

Action: Treasurer to chase up the cheques to see if they will be cashed

b. **Donations.** The treasurer reported on the donations given in the previous year. It was raised that £120 was sent to Sustrans but at the AGM it had been agreed that it would be increased to £200. Following discussion, it was agreed that £200 should be sent to the Cyclists Defence Fund, £200 to Sustrans plus £80 (the part of the previous year's donation that hadn't been made).

c. **Link.** It was explained that producing 3 copies of the Link cost £12.36, which is not covered by the current subscription rate of £10.00. It was suggested that the subscription be increased from Autumn 2019. The current shortfall would be covered by using some of the legacy that had been given specifically for supporting the Link. It was explained that the cost varied very slightly with the numbers ordered, and also with the number of pages (pages had to be in multiples of 4)

It was explained that 18 copies a year are sent out free (3 to each of 6 people/organisations); it was suggested that for accounts purposes the costs of these should be borne by the Club in general rather than the Link account. It was requested that the costings should be looked at in detail as there were worries that the Link could be priced out of the market. Proposed by Brian Lowe, Seconded by Terry Davies; agreed.

7. National Trustee Report

Welna Bowden, a Cycling UK trustee and local member congratulated the Club and members on their achievements, campaigning and events. She then read the letter to AGMs from Paul Tuohy (see appendix 1). It was noted that C&NW CTC would be one of the groups trialling the new data management tool.

It was also noted that Doreen Lindsey, who was present at the meeting, was one of the 2018 Cycling UK 100 Women in Cycling. She was congratulated for her achievement.

Welna recapped her time as Councillor and Trustee; she was elected in 2010 and has served 3 terms in total. As Trustees can only serve a maximum of 3 consecutive terms Welna will stand down at the end of the year. She had seen many changes; including the name change to Cycling UK and increase in the number of women on the board (at one stage Welna was the only woman). Although the Club gained Charity status it remains a membership organisation and is proud of the legacy as Cyclists Touring Club. In addition to being Councillor/ Trustee Welna served as chair of the Awards Committee and Chair of the Remuneration Committee. Welna had been able to introduce the Cycling UK Café of the Year Competition which ran for the first time in 2018 with over 1000 entries nationally. She thanked the group for the support, friendliness and good words over the last 9 years and said that it had been a privilege to serve. Welna was thanked for her work as Councillor and Trustee and for being prepared to take a position of responsibility.

A reminder was given that entries were open for nominations for the C&NW CTC Café of the Year and Pub of the Year competitions (detail in the Link & on the C&NW CTC website). It was also noted that the Eureka (which had a special award in the Cycling UK Café of the Year) had been awarded a CTC Certificate of Commendation in 2007 following a nomination from C&NW CTC Awards Committee.

8. Notice of Motion

Background supplied by proposer:

"An e bike entry for this year's Annual Vets 100 was refused. The issue of electric bikes and their suitability for this event was discussed at the Group Committee meetings of 6th September 2018 and 4th October 2018 at both of which reasons for the exclusion were presented. In neither case was the matter put to a vote and hence the committee's position would seem to be unclear. This motion is submitted to the AGM so that there is a clear understanding of the Group's position on the issue".

The motion.

“Chester and North Wales CTC Caer a Gogledd Cymru Member Group supports and encourages the use of e bike participation on all of its cycling activities including Group Rides and organised events and in particular the Annual Vet’s 100.”

*N.B (In competitive events against the clock, such as the Annual Hill Climb, e bike riders would not be excluded from riding but would not be included in any competition with riders who use normal non-power assisted pushbikes.) **Proposed** by Brian Lowe, Seconded Chris Smith*

The proposer gave a detailed background to the motion and handed out extracts from the committee minutes where the issue had been discussed (concerns had been expressed that riders might not have sufficient battery power for the ride & resulting in an increase in the numbers of riders requiring assistance). During the presentation & discussion it was clear that most (if not all) informal groups had some members who rode on e-bikes. It was suggested that in events ebikes were used to gain equality and allow participation, rather than to gain an advantage over others.

The rider who had been refused entry the previous year spoke of his disappointment at not being able to ride the event. The issue of battery capacity was explained to the meeting with several riders stating that they had been able to complete 100 miles with capacity to spare. The proposers had been in communication with Cycling UK; they stated that ebikes had to be allowed on rides and events and couldn’t be discriminated against (the same information had been given to the C&NW CTC Secretary) and all entrants would be signing a disclaimer to state they were fit & healthy enough to complete the ride and their bike was roadworthy. The proposer suggested that he might ride the Vets 100 route prior to the event to see how much energy was required from the battery.

The meeting was asked their opinion on whether those completing the ride on ebike should be issued with certificates for completing the ride – it was agreed that they should. The issue of the trophies form oldest rider on the event was discussed and it was agreed (in line with the motion comment regarding competitions) that the trophies were for oldest riders who completed the course without electric assist. A question was asked as to whether the events completed on ebikes could count towards national competitions; there was no information available to answer this.

There was a vote on the motion 30 in favour, one abstention

The proposer said that he felt that the entry had been refused with the best of intentions. A suggestion was made that the rider concerned should be sent a letter of apology and given free entry in the event in 2019.

9. Election of Officers and Committee Members

The Chairman gave formal thanks to all of the members of the Committee, event organisers and volunteers. Particular thanks were given to the retiring officers. An opportunity was given for additional nominations from the floor.

It was proposed that the list of Officers drawn up by the Committee at their last meeting should be accepted en-block; proposer Vicky Payne seconded by Paul Mills; passed nem con.

**Non-Committee Posts*

Post	Nominee	Proposer	Second
President	Mike Cross	Dave Matthews	Terry Davies
Vice President*	Glennys Hammond	Lowri Evans	Colin Bell
Secretary	Lowri Evans	Dave Matthews	Mike Cross
Treasurer	Colin Bell	Mike Cross	Janet Jones

Registration Officer (membership records)	Terry Davies	Colin Bell	Lowri Evans
Welfare Officer	Julia Rogers	Lowri Evans	Dave Matthews
Publicity Officer	Graham Hines	Terry Davies	Janet Jones
CTC Cymru Rep	Lowri Evans	Terry Davies	Dave Matthews
Invited members (also reps from Two Mills and all informal groups)			

Rights Officer. There had been no nomination for the block vote. Peter Williams was thanked for his work in the post over many years. John Violet was nominated by Dave Matthews and seconded by Allan Samuel. Information to support the nomination was given regarding John Violet's civil engineering background. It was clarified that there were several volunteers working as Right to Ride Officers in the C&NW CTC area who are in contact with each other and that Cycling UK was working on modifying the current system form recognising Right to Ride officers.
John Violet was elected 29 for 2 abstained

10a. Webmaster & Editor *

John Hammond had agreed to continue as webmaster, & Glennys Hammond had agreed to continue as web editor.

10b. Election of the Awards Committee*

Mike Cross, Glennys Hammond & Lowri Evans agreed to continue. Agreed nem.com.

10c. Election of Honorary Auditor*

The current auditor Terry Nicholas agreed to continue. Elected nem con.

11. A.O.B

a. Events 2019. Attention was drawn to the draft table of events and a request made to groups to try to avoid the issue that arose in 2018 when one group did a 100-mile ride on the old Vets 100 route on the day before the Vets 100.

b. Update on 80th Anniversary Celebrations.

Mike Cross outlined the ideas so far for the Celebrations. A photo competition was being organised, and it was intended that the President's Ride & Lunch would be part of the 80th celebrations. It was suggested that there could be a new logo, or the logo designed for the shirts could include the dates to mark the 80th anniversary. The possibility of producing mugs or badges was also raised as well as celebration rides such as the Coffee, Tea & Cake rides, and rides along the coast. It was suggested that there could be a subcommittee to work on the anniversary events

Cycling UK had been contacted in the Spring with regard to C&NW CTC hosting the Cycling UK Big Bike Celebration on 2019. After reminders from Welna Bowden & Mike Cross it turned out that it is probably planned to hold the Big Bike Celebration elsewhere but Cycling UK may want an event in the C&NW CTC are in September 2019. Alex Cuppleditch will be in touch with the Club in late November/early December to discuss this.

Members were thanked for attending the meeting

The meeting ended at 1.50pm

(Donations for refreshments raised £34 for the Cyclist Defence Fund)



Dear Member Group Secretary

Member Group AGMs: Briefing Note October 2018

Thank you so much for all your hard work over the past 12 months in our 140th anniversary year, which we commemorated in October at the Big Bike Celebration in Harrogate.

I know it's been a challenging time for many of you with the changes that have been brought about by the new GDPR (General Data Protection Regulations) but we have been working very hard on a new system that should allow you to communicate with members with complete peace of mind. This will be rolled out to all groups shortly.

The Board of Trustees and I really appreciate the efforts you and your amazing fellow volunteers put in throughout the year to enable thousands of people to enjoy the opportunity of cycling with other Cycling UK members and making long-lasting friendships.

Below is a list of just a few of the wonderful things that, with the help of volunteers like these, we have been able to achieve together over the past year:

- Repaired and re-distributed 16,656 bikes through the Big Bike Revival, which engaged with 70,000 new cyclists across the UK
- Expanded the Challenge Rides Series to 16 events, including one off-road, allowing thousands of people to explore the countryside in like-minded company
- Over 13,000 local rides run by Cycling UK groups every year
- Set up and supported 247 community cycling clubs
- Lobbied Scottish Government to double cycling investment to £15 per head
- Launched Beyond the Green Belt off-road report
- Celebrated '100 Women in Cycling' and put on 60 rides for the Women's Festival of Cycling
- Welcomed around 350,000 people to Bike Week
- Provided over 11,000 responses to the Government's Road Safety Review
- Helped overturn the cycling ban on the A63
- Raised over £20,000 for #TooCloseforComfort, providing every police force in the UK with a Close Pass mat and also successfully raised over £15,000 in a few days via a Kickstarter campaign for a virtual reality film to educate drivers

Cont.../

We have also, as you may know, launched both our new organisational 5-year strategy as well as [The Reason to Velocheer!](#) – our new volunteering strategy. Within this new strategy is a pledge to improve the way we engage with groups.

Some of the things we have already started to implement on the back of this include:

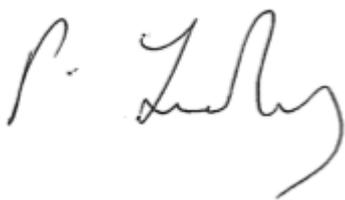
- A dedicated Volunteer Team at National Office with a Head of Volunteering
- A [Volunteering zone](#) on our website that includes case studies and volunteering news
- A regular e-newsletter [Velocheer](#) specifically for and about our volunteers in cycling
- Piloting successful recruitment campaigns for volunteers in Scotland, Manchester and Newcastle, with Southampton coming on board soon.
- Providing briefings and guidance on the [new GDPR regulations](#)
- Piloting a new online Group Management Toolkit to allow groups to communicate directly with members in their areas
- Celebrating and thanking our volunteers during National Volunteers' Week
- Thanking long-serving and retiring volunteers with personal letters and phone calls from the Chief Executive
- Mapping out the volunteer journey from induction to exit

Exciting developments for the rest of 2018 and into early 2019 include:

- Staff training to highlight the importance of volunteers to the organisation, making them at the heart of everything we do
- A new programme of reward and recognition to thank and encourage our current volunteers, as well as inspire new ones
- Creating new policies and procedures for a smoother volunteer journey and updating the current ones
- Further assistance and training with the recruitment and management of volunteers
- More useful online resources such as the ability to register volunteers directly with us
Greater visibility for volunteers in all our communications channels

Of course, we will also be helping groups to continue putting on Challenge Rides, the Women's Festival of Cycling, as well as regular rides, events and social functions throughout 2019, which will also be a TriVets year (100-mile or 100km group rides for riders over 50 that are put on every three years by Cycling UK Member Groups). So once again, it looks to be a busy and interesting year ahead.

Thank you once again for all the great work you are doing on behalf of cyclists everywhere.
Kind regards



Paul Tuohy
Chief Executive
Cycling UK