

CHESTER & NORTH WALES CTC

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Annual General Meeting

The Minutes of the Chester & North Wales CTC Annual General Meeting held at Kinnerton Scout HQ on Sunday 2nd November 2008 commencing at 12.30pm

Present: There were 67 members present as recorded in the Attendance Register

1.0 Notice convening the meeting

The Secretary read the notice convening the meeting.

2.0 Election of Chair

Arthur Miller proposed and Reg Waud seconded the nomination of Mike Cross as Chair. The motion was carried unanimously. Mike Cross took the Chair and thanked the meeting for electing him.

3.0 Apologies for Absence

Apologies for absence were received from Bob Thompson, Chris Hayes-Boycott, Ken Cross, Tony Wilkinson, Dorothy Clift, Peter Dilworth, Irene Dilworth, Anne Jones and Alun Jones.

4.0 Minutes of 2007 AGM

The Minutes of the 2007 AGM had been made available. Barbara Smith proposed and Arthur Miller seconded the motion that the minutes be accepted as a true record of the 2007 AGM. The motion was carried on a show of hands.

5.0 Secretary's Annual Report

As predicted by Bryan Wade, our out-going Secretary, 2008 proved to be a challenging year. The Committee examined in detail the implications for the DA of the new Policy Handbook and advised Sections of the procedures for changing the status and titles of their groups. All Sections had advised the Secretary of their decisions regarding their new statuses and titles. The Secretary mentioned particularly the successful outcomes for Chester of the Sustrans Connect2 bid by public vote and Chester's bid to become a Cycling Development Town, both of which will provide positive opportunities for cyclists in the Chester area. The DA has completed a very successful planned programme of rides and events this year. Members have attended several nationally-organised events and a variety of holiday destinations. The Wrexham group has continued this year. We now have eight active riding groups including evening rides and newly-established ladies' and family rides to encourage newcomers to group cycling. The Secretary thanked David Ackerley for his work as Membership Secretary over the year. Membership has increased from 868 to 910, approximately three hundred have email addresses. These members have received five e-News Sheets over 2008. The Website is established and working well although a new Webmaster is needed to continue development. The Secretary congratulated David Robinson on his appointment as Chair of Council and to David Butler as our second North West Councillor. The Secretary also thanked DA Rights Officer Janet Gregory who will not be standing for re-election, for her contribution as RO in 2008. David Ackerley has resigned as our Honorary Auditor due to a conflict of interests as organiser of events in 2009. The Secretary thanked David for his contribution. The Awards Committee proposed awarding seven Certificates of Meritorious Service for 'unsung' DA volunteers in 2009 as part of the DA 70th Anniversary celebrations. Currently, CH&NW CTC is leading in the CTC Tourist

Competition with 709 points but final results of team and individual placings are not yet known. CTC Cymru continues to hold successful events and a new Cycling Officer for Wales has been appointed with responsibility for cycle-training in Wales. Several events are planned for 2009 to celebrate 70 years of DA history (founding date 29th August 1939), in particular, the CTC AGM and National Dinner being held at the Queen Hotel in Chester. Our new 70th anniversary logo will be included on all certificates and memorabilia during 2009. The Secretary reminded the DA AGM of the continuing work needed to implement the new CTC Policy and the need to develop new local regulations. She hoped the assembly agreed that 2008 had been a good year for cycling. She was sure that the new Committee will continue to work hard for the membership and that members will continue to offer their invaluable support. Finally, the Secretary thanked everyone for supporting her in her efforts during 2008.

6.0 Treasurer's Report and Accounts

The Treasurer's Report and Accounts had been made available. All known income and expenditure incurred during the financial year is included in the accounts. There are no debtors or creditors. Total expenditure over income for 2007-8 increased by £56.21. All DA events showed a profit. The Link magazine also made a small profit of £28.94. The Link costs almost £100 per year more than would come from annual subscriptions – but currently this is covered by donations made by members when renewing their subscriptions. During 2007, the Treasurer transferred funds to new accounts at Nat West Bank. Assets in the General Fund stand at £6270.01, slightly less than in 2007 and fixed assets including trophies and the President's ribbon are valued at £355.50. The Balance sheet showed that total assets now stood at £6625.51 slightly less than 2007. The cost of running the DA has increased, due largely to the extra work implementing the new constitution and a greater take-up of the mileage allowance available to Committee members. The accounts were audited on 17th October by David Ackerley. The Treasurer thanked all his contacts. The Treasurer's Report and Accounts were accepted unanimously on a motion proposed by Pam Cross and seconded by Dave Hill. The Chair thanked Eunice for her valuable contribution during the year.

7.0 Notices of Motion

Five notices of motion had been received before the seven-day submission date rule, and are presented as recorded on the Agenda. The first two are proposed on behalf of the DA Committee and deal with constitutional issues arising from the proposed implementation of the new Policy Handbook for CTC Member groups. The third is proposed on behalf of those sections wishing to become Informal groups a) or a Subsidiary Member Group b) under the terms of the new Policy Handbook. The fourth notice of motion was received from Bryan Wade and addresses the relationship between a parent member group, and its subsidiary member groups and informal groups. The fifth notice of motion, in connection with the Bert Bailey Memorial Vets' 100 and the Triennial Veterans' 100 was received from David Ackerley. Ann Taylor and Ken Brown agreed to count the votes to be represented by a show of hands.

1. Chester & North Wales CTC

CTC Council requires that CTC groups implement the new CTC constitution set out in "Policy Handbook for CTC Member Groups and Organising Committees" (Version 3.0) as of their 2008 AGM. The Committee of Chester & North Wales CTC therefore proposes the following resolution:

This Annual General Meeting approves the immediate implementation of the new CTC "Policy Handbook for CTC Member Groups and Organising Committees" and resolves that Chester & North Wales CTC adopt the status of Parent Member Group with the title "Chester & North Wales CTC".

Proposed by Mike Cross
Seconded by Lowri Evans
On behalf of the DA Committee

The Chair (proposer) noted that a phrase agreed at the 21st October Committee meeting

had been omitted from the Motion. The change was introduced as a rewording and not as a new Notice of Motion. The additional wording is 'and a suitable Welsh alternative on selected documents'.

The reworded Notice of Motion is as follows:

This Annual General Meeting approves the immediate implementation of the new CTC "Policy Handbook for CTC Member Groups and Organising Committees" and resolves that Chester & North Wales CTC adopt the status of Parent Member Group with the title "Chester & North Wales CTC", and a suitable Welsh alternative on selected documents.

On a show of hands the motion was carried with 48 in favour, 1 against and 3 abstentions.

2. Local Rules

The new Policy Handbook allows groups to make additional policies and rules as an extension or addition to those in the Policy Handbook. At last year's Annual General Meeting held on Sunday 4th November 2007 it was suggested that the new DA Committee would be considering such Local Rules and other policy changes with a view to bringing them to this year's AGM for formal adoption. Your Committee regrets to report that it has not been able to do this and therefore proposes the following resolution:

The Chester & North Wales CTC Committee shall formulate a set of Local Rules and Policies to meet the needs of the Group in its new status of Parent Member Group and present such Rules and Policies to the 2009 Annual General Meeting for formal adoption.

Proposed by Brian Lowe
Seconded by Martin Gooch
On behalf of the DA Committee

Brian Lowe (Proposer) spoke in favour of Motion. He had not seen the local rules but thought that the new rules may not be significantly different. He requested members to support the Motion.

The Motion was carried with a show of hands. There were 2 against.

3. Groups

Since Sections are not recognised in the new Policy Handbook, all existing Sections have been required to choose the type of group they wish to become, and were required to inform the DA Secretary of their intended new status and title so that the approval of this AGM could be obtained. Their respective Section Secretaries have contacted the DA Secretary with their decisions and request that:

a) This Annual General Meeting approves that the following 'Sections' of Chester and North Wales CTC (DA) become Informal Groups with Chester and North Wales CTC (DA) as their Parent Member Group. These Groups are:

- Wednesday Section to be known as Wednesday Riders
- Wrexham Section to be known as Wrexham Reivers,
- Mold Section to be known as Mold Informals
- Eryri Section to be known as 'Eryri Group' (title to be confirmed)
- Anglesey Section to be known as 'Ynys Môn - Anglesey CTC'.
- Chester Section to be known as 'Chester Touring and Mountain Bike Club'
- Watson's Wanderers to be known as Watson's Wanderers

Proposed by Dave Hill

Seconded by John Mawson
On behalf of the respective Sections

The motion was carried with all in favour.

- b) This Annual General Meeting approves and formally adopts Two Mills Section as a Subsidiary Member Group of Chester and North Wales CTC with the title 'CTC Two Mills'.

Proposed by Janet Gregory
Seconded by Bob Witton
On behalf of Two Mills Section

Janet Gregory (Proposer) spoke in favour of the Motion. At the request of the DA, Two Mills Section held an SGM and members made a clear decision to become a Subsidiary Member Group with the new title 'CTC Two Mills'. At its AGM, Two Mills elected all necessary Officers and expanded its volunteer base. Two Mills Section had complied with all NO requirements listed in the 'Policy Guidelines for Local Groups' for it to become a Subsidiary Member Group with CH&NW CTC as its Parent Member Group. Issues of concern such as voting rights could be resolved by new local rules. The Two Mills secretary emphasised that, as a Subsidiary Member Group, Two Mills Section would remain a loyal and active part of CH&NW CTC.

Bob Witton (Secunder) is delighted to support the Motion. He emphasised that there is no power struggle or that any financial issues exist, but that members will remain a group of friends in a cycling club. Two Mills SGM was properly conducted and attended by Ann Taylor and Mike Cross. The Group received a full list of options from the Section Secretary and elected to become a Subsidiary Member Group. He concurred with the Two Mills Secretary that any emerging issues could be resolved at local level. Every support would be offered to CH&NW during the 70th anniversary year. Rides leaders have already been decided and offered to help with DA 2009 events.

Brian Lowe thought subsidiary grouping was a poor organisational arrangement with the potential to cause confusion, duplication of effort, inefficiency and intergroup conflict. In the event the motion was defeated he thought the most likely outcome would be for Two Mills Group to seek full independence outside the DA causing serious fragmentation. He thought the lesser of the two evils would be to allow Two Mills Group to enjoy its subsidiary status. Members should encourage officers to deal with arising problems in a spirit of co-operation and non-competition. He called on the meeting to support the motion.

David Robinson has attended three AGMs in the North West as North West Councillor. He gave three examples of Groups who had chosen different options to suit their local needs when complying with the new Policy Handbook, and emphasised that every group is different. Flexibility by the Groups to choose is paramount, and every option available is being used.

Pat Brown asked for clarification regarding Subsidiary Member Groups (SMGs) and Parent Member Groups. The Chair explained the roles of Officers in the different Groups, the new Welfare Role, and that SMGs could claim capitation from National Office. They must also comply with rules set out for Member Groups including the production of an Annual Report and Accounts, and advertise their AGM in 'Cycle'. Pat Brown commented that Two Mills must be a strong group.

The motion was carried with a show of hands with 45 for, 0 against and 12 abstentions.

4. The relationship between a parent group and its subsidiary groups and informal groups

Despite National Office having incorporated many changes to the Policy Handbook

discussed at last year's AGM, the current version (Version 3.0) still fails to deal adequately with the relationship between a parent member group and its subsidiary member groups and informal groups. In particular neither subsidiary member groups nor informal groups are guaranteed representation on the parent member group committee and in addition all decisions of informal groups must be passed to the parent member group for ratification before implementation.

To deal with these issues over the coming year, while the Committee formulate a comprehensive set of local rules and policies, the following motion is proposed:

This Annual General Meeting formally adopts the following Local Rules and Policies as an extension of the policies for the formation and management of CTC Groups as authorised by the Council of the Cyclists' Touring Club.

1. The composition of the Group Committee defined on page 14 of the Policy Handbook for CTC Member Groups and Organising Committees (Version 3.0) under the heading Formal Procedures: Group Committees is hereby extended by the addition of the clause:

(iv) and a representative from each Subsidiary Member Group and from each Informal Group in addition to any of their members who may be elected as officers.

2. The rules governing the decisions of Informal Groups and their ratification as set out in the final paragraph of page 7 of the Policy Handbook for CTC Member Groups and Organising Committees (Version 3.0) under the heading Informal Groups are hereby extended as follows:

Chester & North Wales CTC devolves the ratification of outcome(s) or decisions taken by an informal group at an informal group's AGM or other meetings back to the informal group concerned save that the ratification of all outcome(s) or decisions involving expenditure, the commitment of expenditure or which run counter to CTC or Chester & North Wales CTC rules and policies are reserved to the Chester & North Wales CTC Committee whose decision shall be final.

Proposed by Bryan Wade
Seconded by Dave Hill

The Chair asked for questions from the floor.

Bryan Wade (Proposer) congratulated NO on the wording of V 3.0 of the Policy Handbook. He believed it acceptable and workable. He is relieved that the DA remains whole and democratic and congratulated the meeting on its good sense for accepting the decision by Two Mills to become a Subsidiary Member Group. Part 1 of the motion is necessary to reinstate the democratic right for representation by Sections on the CH&NW Committee and devolves power back to the groups to make minor decisions of relevance to them. The words used in the Motion to reinstate democratic right on the DA Committee are taken from the old regulations. Part 2 of the Motion is a response to his concern that there are no local regulations in place for 2008. He agreed with the democratic right of the DA to devise Local Regulations and that the DA needs local rules to extend the policy in the CTC Policy Handbook.

Arthur Miller thanked Bryan Wade for raising the Notice of Motion and is delighted that the DA will remain as before. He commended the Motion to the AGM.

Andy Blomfield considered parts 1 & 2 to be two separate Motions. Bryan Wade (Proposer) requested of the Chair that the Motion be considered as a whole, as it was presented.

The Motion was carried with a show of hands: For 64, 1 Against, and 0 Abstentions).

5. Bert Bailey Memorial Vets' 100 and the Triennial Veterans' 100

The following notice of motion was received:

This Annual General Meeting of the Chester and North Wales DA requests that all cycles used in the Bert Bailey Memorial Vets 100 and the Tri-ennial Veterans' 100, must be equipped with effective mudguards.

Proposed by R.D Ackerley
Seconded by M.J.Wilkinson

David Ackerley stressed that the Vets100 was an event ridden in groups over a fixed route. Lack of mudguards causes groups to split up. Fourteen members had complained verbally and in writing about the lack of mudguards. He was aware that the Committee had rescinded the 'mudguard' rule at a previous DA AGM (2004). He conducted a survey after the event this year (2008) which showed that 78% of riders are in favour of mudguards. He asked the meeting to support the resolution.

Keith Taverner suggested that people without mudguards could be put together. Jim Skelding supported the motion and said he would no longer ride in the Vets 100 if the Motion was not carried.

Dave Hill proposed an amendment to the Motion, namely that 'requests' be changed to 'requires' and that 'effective' should be removed. The change of words was accepted by the AGM and by David Ackerley (Proposer). The Motion now reads as follows

This Annual General Meeting of the Chester and North Wales DA requires that all cycles used in the Bert Bailey Memorial Vets 100 and the Tri-ennial Veterans' 100, must be equipped with mudguards.

On a show of hands the Motion was carried with 3 Abstentions and 0 against.

8.0 Election of Officers and Parent Member Group Committee Members

The DA Committee made recommendations given below at its meeting of 21st October 2008. No recommendations have been made for the posts of CTC Cymru, Webmaster, or Informal Groups' representatives. There were no nominations for the post of Welfare Officer.

Office	Nomination	Proposer	Seconded
President	Mike Cross	Glennys Hammond	Dave Hill
Vice President	Arthur Miller	Mike Cross	Dave Hill
Secretary	Glennys Hammond	Janet Gregory	Mike Cross
Treasurer	John Mawson	Lowri Evans	Glennys Hammond
Registration Officer	Glennys Hammond	Janet Gregory	Lowri Evans
Development Officer	Sue Booth	Mike Cross	John Mawson
Welfare Officer	Vacant		
CTC Cymru Representative	Vacant		
Rights Officer	Peter Williams	Janet Gregory	Glennys Hammond
Webmaster	Vacant		
Membership Secretary (non-Committee post)	David Ackerley	Mike Cross	John Mawson
Invited Members	Eunice Mawson	Glennys Hammond	Mike Cross

Lowri Evans

Janet Gregory

Dave Hill

Group
Representatives

Vacant

The Committee's recommendations were accepted with none against.

Welfare Officer.

The Chair asked for nominations for the vacant post of Welfare Officer. Brian Lowe agreed to be nominated. He was proposed by Jill Witton and seconded by Reg Waud. CTC Cymru.

Lowri Evans agreed to represent CTC Cymru on the Committee, proposed by Dave Hill, seconded by Pam Cross.

Webmaster.

Discussions from interested people for the post of Webmaster are continuing.

Group Representatives.

After acceptance of Notice of Motion Groups may nominate their own group representative and inform the Secretary as soon as possible after the AGM but before the 2nd December 2008 Committee meeting.

9.0 Election of Awards Committee

David Ackerley (Convenor)

Mike Cross

Arthur Miller

Members of the Awards Committee of 2008 had indicated their willingness to continue in office. Proposed by Bryan Wade, Seconded by Jim Skelding. On a show of hands they were unanimously re-elected.

10.0 Election of Honorary Auditor

Nominations have not yet been received for the post of Honorary Auditor. The Chair thanked David Ackerley for his work as Honorary Auditor.

This concludes the formal business of the meeting

11 Any other Business

11.1 The Chair thanked the Committee and its Officers for their hard work during the year. He congratulated Glennys Hammond and asked for a vote of thanks from the AGM for a very successful first year as DA Secretary. Finally, he thanked Mavis Jones and Jean Miller for preparing the teas for the meeting.

11.2 The Chair described plans for the DA 2009 70th Anniversary. The Awards Committee will award 7 Certificates of Meritorious Service to the DA to 'unsung' volunteers and open to all members. There will be celebrations on three levels. First, at a national level, the CTC AGM and National Dinner are being held at the Queen Hotel in April. Between the AGM and Dinner, Alan Mealing will conduct Chester City Tours mainly for out-of-town guests. There will be rides for cyclists of all abilities on the following day. Second, at a DA level, a rally will be held in May based in Bodfari, Vale of Clwyd, organised by Arthur Miller, which will also incorporate the Map-reading and Treasure Hunt Competitions. A coastal ride from Holyhead to Chester is being organised by Sue Booth and members will be encouraged to take part at different parts of the ride. David Ackerley is organising three Challenge rides based at Bickerton. The event is being sponsored by Dave Quinn (Bike Factory) who is contributing several valuable prizes. Thirdly, at a local level, to celebrate the founding of the DA, between 23rd August and 6th September, Informal Groups will be encouraged to celebrate with coffee, tea and cakes (CTC) in their own special way.

11.3 Arthur Miller (Vice-president) thanked John Mawson (Treasurer), Glennys Hammond (Secretary) and Mike Cross (Chair and President) for their extremely hard work in 2008 under very difficult circumstances. The AGM concurred with applause.

- 11.4 The Chair presented Glennys Hammond with a £50 cheque for her winning design in the Design-a-Logo competition.
- 11.5 A majority of members agreed that the consolidated rides list and the cafes and pubs list are useful and should continue to be produced and updated.

There being no other business the meeting closed at 2.20pm