

# CHESTER & NORTH WALES CTC

<b>Joint Secretary</b>		<b>President</b>	<b>Treasurer</b>
Glennys Hammond	Sue Booth	Mike Cross	John Mawson
5 Elizabeth Close	43 Woodfield Grove	56 Rock Farm Drive	6 Church Steadings
Kelsall, Tarporley	Hoole, Chester	Little Neston, Wirral	The Village, Waverton
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## ANNUAL GENERAL MEETING

Chester & North Wales CTC will hold its Annual General Meeting at Kinnerton Scout Hall commencing at 12.30pm on Sunday 2<sup>nd</sup> November 2008.

## AGENDA

1. **The Secretary to read the Notice convening the meeting**
2. **Election of Chair**
3. **Apologies for Absence**
4. **Minutes of 2007 AGM**
5. **Secretary's Annual Report**
6. **Treasurer's Report and Accounts**
7. **Notices of Motion**
8. **Election of Officers and Committee Members**
9. **Election of Awards Committee**
10. **Election of Honorary Auditor**

**At the conclusion of formal business members may raise any other business.**

### **Notices of Motion – Chester & North Wales CTC AGM 2<sup>nd</sup> November 2008**

Five Notices of Motion have been received. The first two are proposed on behalf of the DA Committee and deal with constitutional issues arising from the proposed implementation of the new Policy Handbook for CTC Member groups. The third is proposed on behalf of those sections wishing to become Informal groups a) or a Subsidiary Member Group b) under the terms of the new Policy Handbook. The fourth notice of motion received from Bryan Wade addresses the relationship between a parent member group, and its subsidiary member groups and informal groups. The fifth notice of motion, in connection with the Bert Bailey Memorial Vets' 100 and the Triennial Veterans' 100 has been received from David Ackerley.

#### **1. Chester & North Wales CTC**

CTC Council requires that CTC groups implement the new CTC constitution set out in "Policy Handbook for CTC Member Groups and Organising Committees" (Version 3.0) as of their 2008 AGM. The Committee of Chester & North Wales CTC therefore proposes the following resolution:

This Annual General Meeting approves the immediate implementation of the new CTC "Policy Handbook for CTC Member Groups and Organising Committees" and resolves that Chester & North Wales CTC adopt the status of Parent Member Group with the title "Chester & North Wales CTC".

Proposed by Mike Cross  
Seconded by Lowri Evans  
On behalf of the DA Committee

#### **2. Local Rules**

The new Policy Handbook allows groups to make additional policies and rules as an extension or addition to those in the Policy Handbook. At last years Annual General Meeting held on Sunday 4<sup>th</sup> November 2007 it was suggested that the new DA Committee would be considering such Local Rules and other policy changes with a view to bringing them to this year's AGM for formal adoption. Your

Committee regrets to report that it has not been able to do this and therefore proposes the following resolution:

The Chester & North Wales CTC Committee shall formulate a set of Local Rules and Policies to meet the needs of the Group in its new status of Parent Member Group and present such Rules and Policies to the 2009 Annual General Meeting for formal adoption.

Proposed by Brian Lowe  
Seconded by Martin Gooch  
On behalf of the DA Committee

### **3. Groups**

Since Sections are not recognised in the new Policy Handbook, all existing Sections have been required to choose the type of group they wish to become, and were required to inform the DA Secretary of their intended new status and title so that the approval of this AGM could be obtained. Their respective Section Secretaries have contacted the DA Secretary with their decisions and request that:

a) This Annual General Meeting approves that the following 'Sections' of Chester and North Wales CTC (DA) become Informal Groups with Chester and North Wales CTC (DA) as their Parent Member Group. These Groups are:

- Wednesday Section to be known as Wednesday Riders
- Wrexham Section to be known as Wrexham Reivers,
- Mold Section to be known as Mold Informals
- Eryri Section to be known as 'Eryri Group' (title to be confirmed)
- Anglesey Section to be known as 'Ynys Mon - Anglesey CTC'.
- Chester Section to be known as 'Chester Touring and Mountain Bike Club'
- Watson's Wanderers to be known as Watson's Wanderers

Proposed by Dave Hill  
Seconded by John Mawson  
On behalf of the respective Sections

b) This Annual General Meeting approves and formally adopts Two Mills Section as a Subsidiary Member Group of Chester and North Wales CTC with the title 'CTC Two Mills'.

Proposed by Janet Gregory  
Seconded by Bob Witton  
On behalf of Two Mills Section

### **4. The relationship between a parent group and its subsidiary groups and informal groups**

Despite National Office having incorporated many changes to the Policy Handbook discussed at last year's AGM, the current version (Version 3.0) still fails to deal adequately with the relationship between a parent member group and its subsidiary member groups and informal groups. In particular neither subsidiary member groups nor informal groups are guaranteed representation on the parent member group committee and in addition all decisions of informal groups must be passed to the parent member group for ratification before implementation.

To deal with these issues over the coming year, while the Committee formulate a comprehensive set of local rules and policies, the following motion is proposed:

This Annual General Meeting formally adopts the following Local Rules and Policies as an extension of the policies for the formation and management of CTC Groups as authorised by the Council of the Cyclists' Touring Club.

1. The composition of the Group Committee defined on page 14 of the Policy Handbook for CTC Member Groups and Organising Committees (Version 3.0) under the heading Formal Procedures: Group Committees is hereby extended by the addition of the clause:

(iv) and a representative from each Subsidiary Member Group and from each Informal Group in addition to any of their members who may be elected as officers.

2. The rules governing the decisions of Informal Groups and their ratification as set out in the final paragraph of page 7 of the Policy Handbook for CTC Member Groups and Organising Committees (Version 3.0) under the heading Informal Groups are hereby extended as follows:

Chester & North Wales CTC devolves the ratification of outcome(s) or decisions taken by an informal group at an informal group's AGM or other meetings back to the informal group concerned save that the ratification of all outcome(s) or decisions involving expenditure, the commitment of expenditure or which run counter to CTC or Chester & North Wales CTC rules and policies are reserved to the Chester & North Wales CTC Committee whose decision shall be final.

Proposed by Bryan Wade  
Seconded by Dave Hill

#### **5. Bert Bailey Memorial Vets' 100 and the Triennial Veterans' 100**

The following notice of motion has been received:

This Annual General Meeting of the Chester and North Wales DA requests that all cycles used in the Bert Bailey Memorial Vets 100 and the Tri-ennial Veterans' 100, must be equipped with effective mudguards.

Proposed by R.D Ackerley  
Seconded by M.J.Wilkinson

#### **Election of Officers and Parent Member Group Committee Members**

The new Member Group Committee consists of office holders and invited members. Under the new CTC Constitution, in addition to the mandatory positions of Secretary, Treasurer and Chair, the roles of Welfare, Registration and Promotions/publicity are also mandatory roles on the new Member Group Committee. Welfare, Registration and Promotions/publicity roles can be filled by Committee Members. The role of Welfare cannot be filled by the Secretary. In the absence of a nomination, the Committee will take on the role of Welfare Officer until the implications of the role for a volunteer are clarified.

The DA Committee made the recommendations given below at its meeting of 21<sup>st</sup> October 2008. No recommendations have been made for the posts of CTC Cymru, Webmaster, or Informal Groups' representatives. Groups should advise the Secretary of their chosen group representatives in writing after the AGM but before the Committee meeting of 2<sup>nd</sup> December 2008.

<b>Office</b>	<b>Nomination</b>	<b>Proposer</b>	<b>Seconded</b>
President	Mike Cross	Glennys Hammond	Dave Hill
Vice President	Arthur Miller	Mike Cross	Dave Hill
Secretary	Glennys Hammond	Janet Gregory	Mike Cross
Treasurer	John Mawson	Lowri Evans	Glennys Hammond
Registration Officer	Glennys Hammond	Janet Gregory	Lowri Evans
Development Officer (promotions/publicity)	Sue Booth	Mike Cross	John Mawson
Welfare Officer (See 1 below)	Vacant		

CTC Cymru Representative (See 2 below)	Vacant		
Rights Officer	Peter Williams	Janet Gregory	Glennys Hammond
Webmaster (See 3 below)	Vacant		
Membership Secretary (See 4 below)	David Ackerley	Mike Cross	John Mawson
Invited Members	Eunice Mawson Lowri Evans	Glennys Hammond Janet Gregory	Mike Cross Dave Hill
Group Representatives (See 5 below)	Vacant		

### Election of Awards Committee

Awards Committee (See 6 below)	David Ackerley
	Mike Cross
	Arthur Miller

### Election of Honorary Auditor

Honorary Auditor	Vacant
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#### 1. Welfare Role

In the absence of a nomination, the Committee as a whole will undertake the role of Welfare Officer until the implications of the role for a volunteer are clarified.

#### 2. CTC Cymru representative

CTC Cymru suggested that a volunteer is a member of both CTC Cymru and Chester & North Wales Committees. In the event that no-one volunteers to sit on both Committees, nominations can be accepted for the CH&NW Committee as a single post.

#### 3. Webmaster

Simon Hide has shown an interest in the post of Webmaster. Discussions are continuing.

#### 4. Membership Secretary

David Ackerley has agreed to continue as Membership Secretary. This is a non-Committee post.

#### 5. Group Representatives

Depending on the adoption of Notice of Motion 4, groups may nominate their own group representatives to the Committee.

#### 6. Awards Committee

Members of the Awards Committee of 2008 have indicated their willingness to continue in office.